



# Filing for Disability Benefits-Adult

## *What Forms Do You Need?* (02/08)

Use this checklist to ensure that you have completed all necessary forms for the initial application for disability benefits.

Applicant's Name: \_\_\_\_\_ Applicant's SSN: \_\_\_\_\_

- *Disability Report* (REQUIRED) [www.socialsecurity.gov/i3368pro](http://www.socialsecurity.gov/i3368pro)
  - I3368Pro - Internet version for professionals/third parties transmitted to SSA BEFORE Disability Insurance Application.
  
- *Disability Insurance Application* (REQUIRED) [www.socialsecurity.gov/applyfordisability/adult.htm](http://www.socialsecurity.gov/applyfordisability/adult.htm)
  - Online Application for Disability Insurance Benefits - Internet version transmitted to SSA AFTER I3368Pro, online Disability Report.
  
- *SSI Application with original signature* (REQUIRED)
  - SSA-8001-F5 - Paper application for Supplemental Security Income (SSI)
  
- *Medical Releases, 6/2006 version* (REQUIRED)
  - SSA-827 - One for each medical source, plus 3 additional releases signed, dated and witnessed. May use fillable SSA-827 or Internet version generated with I3368Pro. Both sides of form must be printed and submitted.
  
- *Appointment of Representative* (REQUIRED)
  - SSA-1696 - Required in order to act as claimant's authorized representative in dealings with SSA.
  
- *Disability Partnership Flag Sheet, 4/2007 version* - (REQUIRED)
  - Place on top of paperwork before sending to SSA to ensure proper processing.
  
- *Function Report - Adult - Third Party* (OPTIONAL)
  - Strongly recommended.
  
- *Medical Records\** (OPTIONAL)
  - Strongly recommended to expedite processing of application.

*\*If you obtain new evidence after initial claim is filed, please call DDS at 1-800-282-4550 for adjudicator name and faxing instructions. When you fax materials, bar code must be on top.*